



## Vacancy: Enterprise Development Associate

NMITE is proud to be a new provider of higher education in Hereford. Teaching and engineering focussed, we are committed to authentic learning, developing skills and mindsets, a transformative educational experience, interdisciplinary approaches, innovative provision, and local, regional, national, and international impact. Supported by Government, industry, and the engineering profession, we aim to be a game-changer in every facet of our operations and educational programmes.

We recognise that future engineers need technical knowledge, but also that creativity, problem-solving ability, and understanding of humanities, arts, business, and many other areas are all required to succeed, as well as the ability to use this knowledge in current and future professional contexts. For these reasons our programmes will be open to all with the creativity, imagination and the determination to solve society's challenges, not just those with A-level maths and physics. Our teaching will be in studio-based, problem-led, and deeply connected to industrial and social partners.

NMITE has been awarded funding through the European Social Fund operational programme. Managed by the Department of Work and Pensions, the Herefordshire Skills for the Future project sets out to improve the labour market relevance of education and training systems under priority axis 2.2

### Job Role:

- NMITE outreach role to stimulate entrepreneurship and innovation Herefordshire's young people (16-30) and communities across core, emerging and enabling sectors.
- Develop a diverse and dynamic programme of networking and information workshops to educate, inform and signpost to further support to promote future skills and changing nature of work.
- Responsible for checking eligibility of participants and ensuring that accurate records are in place on NMITE's CRM, to provide a full audit trail.
- Working with school, college, FE and HE leavers to highlight the pathway to entrepreneurship after education.
- Provide signposting to start-ups to compliment the work of the Growth Hub.
- Promote the work of NMITE across the wider community in Herefordshire by attending events and brokering new relationships within the community.

### Qualifications & Experience

- HND or relevant experience

### **Key Skills & Behaviours**

- Proven experience in Employer Engagement
- Excellent communication skills
- Ability to motivate others.
- Interpersonal skills

### **Cultural Alignment**

- Equality focused.
- Inclusive
- Respectful
- Creative
- Honest
- Non-judgemental

### **Our offer**

We offer competitive salaries and a competitive benefits package, including pension scheme, life assurance, 30 days holidays (plus Bank Holidays & closure days), ongoing training & development. This role is a fixed term contract until December 2023.

Location: Hereford

### **To apply**

Please email a full CV and covering letter to [vacancies@nmite.ac.uk](mailto:vacancies@nmite.ac.uk). Your covering letter should outline how you meet the person specification.

Informal questions about the roles can be addressed to the Head of Partnerships, Toby Kinnaird ([Toby.kinnaird@nmite.ac.uk](mailto:Toby.kinnaird@nmite.ac.uk))

NMITE is committed to promoting a diverse and inclusive community – a place where we can be ourselves and succeed on merit. Whilst all applicants will be judged on merit alone, we particularly welcome applications from groups currently underrepresented in engineering education. Part time proposals and secondment arrangements may also be considered.

The opening date for applications is Monday 15<sup>th</sup> February 2021. The closing date for completed applications is Friday 19th March 2021.

***This role is funded by the European Social Fund Programme 2014- 2020 and will contribute to the delivery of the ESF Herefordshire Skills for the Future project, which will be delivered between the dates of 01.05.2020 until 31.12.2023.***