

Nominations Committee

Reports to	Board of Trustees
Minutes	Transmitted to the Board
Frequency of meetings	3-4 meetings per annum

Membership

Chair	Chair of the Board	Terence Jagger
Co-options	Additional specialist members (who maybe other Board members with the requisiteskills) may be co-opted for one year, renewable for one additional year andexceptional (to a maximum of one co- opted member) for one further additional year.	
Members	The Vice-Chair of the Board 1 member of the Board of Trustees nominated by the Nominations Committee.	Martin Hitchin Wendy Finlay
In attendance, ex officio	The Chief Executive Officer	
Secretary	The Institutional Company Secretary	

Quorum

The quorum necessary for the transaction of business shall be 2, both of whom must be independentnon-executive directors.

Terms of Reference

- 1) To keep under review the membership and profile of the Board of Trustees and undertake succession planning.

- 2) To seek out possible candidates as Trustees.
- 3) To nominate new Trustees for appointment to the Board.
- 4) To review the membership of committees and nominate to the Board the appointment of Trustees to committees.
- 5) To develop, oversee and monitor the implementation of the Trustee induction and training programme, and the appraisal of Trustees.
- 6) To have oversight of the Conflicts of Interest Policy for Trustees and Co-opted members
- 7) To have due regard to NMITE's equality and diversity policies.